



**Policy Dialogue**

Jakarta, 24-25 August 2015

# ASEAN Plus Three Working Group on Mobility of Higher Education and Ensuring Quality Assurance of Higher Education

24<sup>th</sup> August 2015

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# Outline

1. Objective of the Working Group
2. APT QA Expert Meeting
3. Guidelines on Student Exchanges
4. Guidelines on Transcript for Exchange Students
5. Timeline

# 1. Objective of the Working Group

- ① Develop **ASEAN+3 Guidelines** for promotion of student exchange with quality assurance
- ② Set up an “**ASEAN+3 Quality Assurance Expert Meeting**”



1<sup>st</sup> WG (30 September 2013, Tokyo)



2<sup>nd</sup> WG (16 October 2014, Bali)



3<sup>rd</sup> WG (11 June 2015, Bangkok)

## 2. ASEAN+3 Quality Assurance Expert Meeting

### The First Meeting (6 March 2014, Hanoi, Vietnam)

Agreed to conduct **an online survey to share** regulations, practices, and perspectives for QA in relation with student mobility and cross border collaborative provision.

### The Second Meeting (17 October 2014, Bali, Indonesia)

Reported **interim results of the online survey** on QA related to student mobility



2<sup>nd</sup> Meeting (17 October 2014, Bali, Indonesia)

# 3. Guidelines on Student Exchanges

## ASEAN Plus Three Guidelines on Student Exchanges and Mobility.

### 1. VISION.

The ASEAN Plus Three countries aspire to achieve mutual understanding, peace and development in the region through the greater promotion of student exchanges and balanced mobility for future generations.

### 2. OBJECTIVE.

The ASEAN Plus Three Guidelines on Student Exchanges and Mobility (hereafter "the Guidelines") are intended to provide a basic framework for student exchanges and mobility with quality assurance and to promote the development of higher education in each of the ASEAN Plus Three countries.

The Guidelines are a reference for relevant programmes to promote student exchanges and balanced mobility in the ASEAN Plus Three countries (hereafter "programmes").

Each country is encouraged to explore possible ways of support to promote the utilization of the Guidelines for the programmes.

### 3. PARTICIPATION.

Each country should make the Guidelines known to the universities and other related institutions in its country.

When an ASEAN Plus Three country participates in the student exchanges framework under the Guidelines, a "focal point" within the government and/or other entity designated by the government should be appointed in each country.

When a university or other higher education institutions participate in the student exchange framework under the Guidelines, the focal point should endorse the institution.

Both the government (and/or other entity designated by the government) and the participating institutions in the country are encouraged to comply with all the terms of the Guidelines.

### 4. STUDENT EXCHANGES AND MOBILITY.

The following items should be taken into consideration when making and managing programmes in the ASEAN Plus Three countries.

### 4.1 LENGTH OF STUDY AND PROGRAMMES TYPES.

The length of student exchange study and programme types under the Guidelines are classified into the following categories:

#### 4.1.1 Length of Study

- (a) shorter than three months
- (b) three months to less than six months
- (c) six months to twelve months
- (d) longer than twelve months

#### 4.1.2 Programme Types

- (a) degree awarding
- (b) credit awarding
- (c) others

### 4.2 STUDENT LEVEL.

Graduate or undergraduate levels.

### 4.3 LANGUAGES.

The preferred medium of instruction is English, but other languages are not excluded.

### 4.4 ACADEMIC FIELDS.

The academic fields should be decided by the partner institutions in accordance with their willingness and in consideration of their own situation and agreements. The fields are not limited, but for the sake of convenience, are classified into the following categories:

- (a) Education
- (b) Humanities, arts
- (c) Health and welfare
- (d) Social sciences, business and law
- (e) Service
- (f) Engineering, manufacturing and construction
- (g) Life sciences
- (h) Physical sciences
- (i) Mathematics and statistics
- (j) Computing





# Provide basic framework for student exchanges

CAMPUS  
Asia

AIMS

UMAP

AUN

Project between  
university A and  
university B...

**Guidelines on Student Exchanges**



# Monitoring

Information of student exchange programmes (Statistical data, good practices, student reports) is

- reported to Education Ministers Meeting
- Provided through websites such as National Information Center and/or other websites designated by the governments



## 4. Guidelines on Transcript for Exchange Students

### Guidelines on Student Exchanges

#### REMARKS

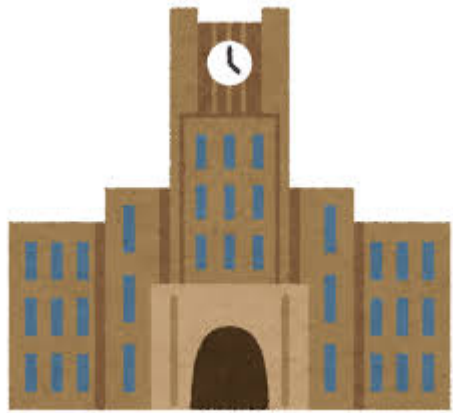
The following things could be further expected:

- **Guidelines on transcript for exchanged student including comparison table of the different credit transfer systems** will be developed among the ASEAN Plus Three countries.
- Comparison table for different systems such as academic records and academic calendar will also be developed among the ASEAN Plus Three countries.
- Each country is encouraged to promote further international exchange among researcher, faculty, and staff in addition to the student exchanges.

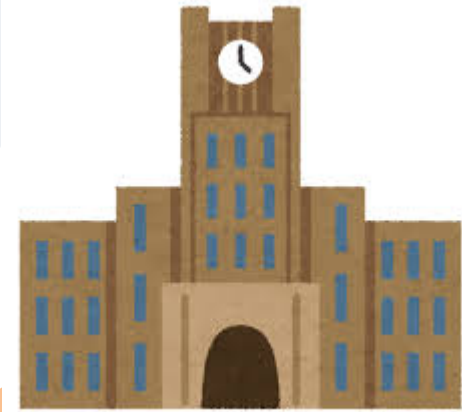




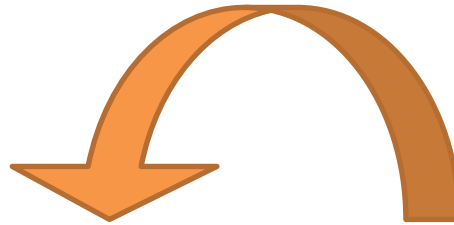
Transcript



Home  
University



Host  
University



Students



# ASEAN+3 Guidelines on Transcript for student exchanges

1. Introduction
2. Benefits
3. **Format of Transcript**
4. Description of the Format
5. Sample of Transcript
6. **Comparison Table of the Credit Transfer Systems**



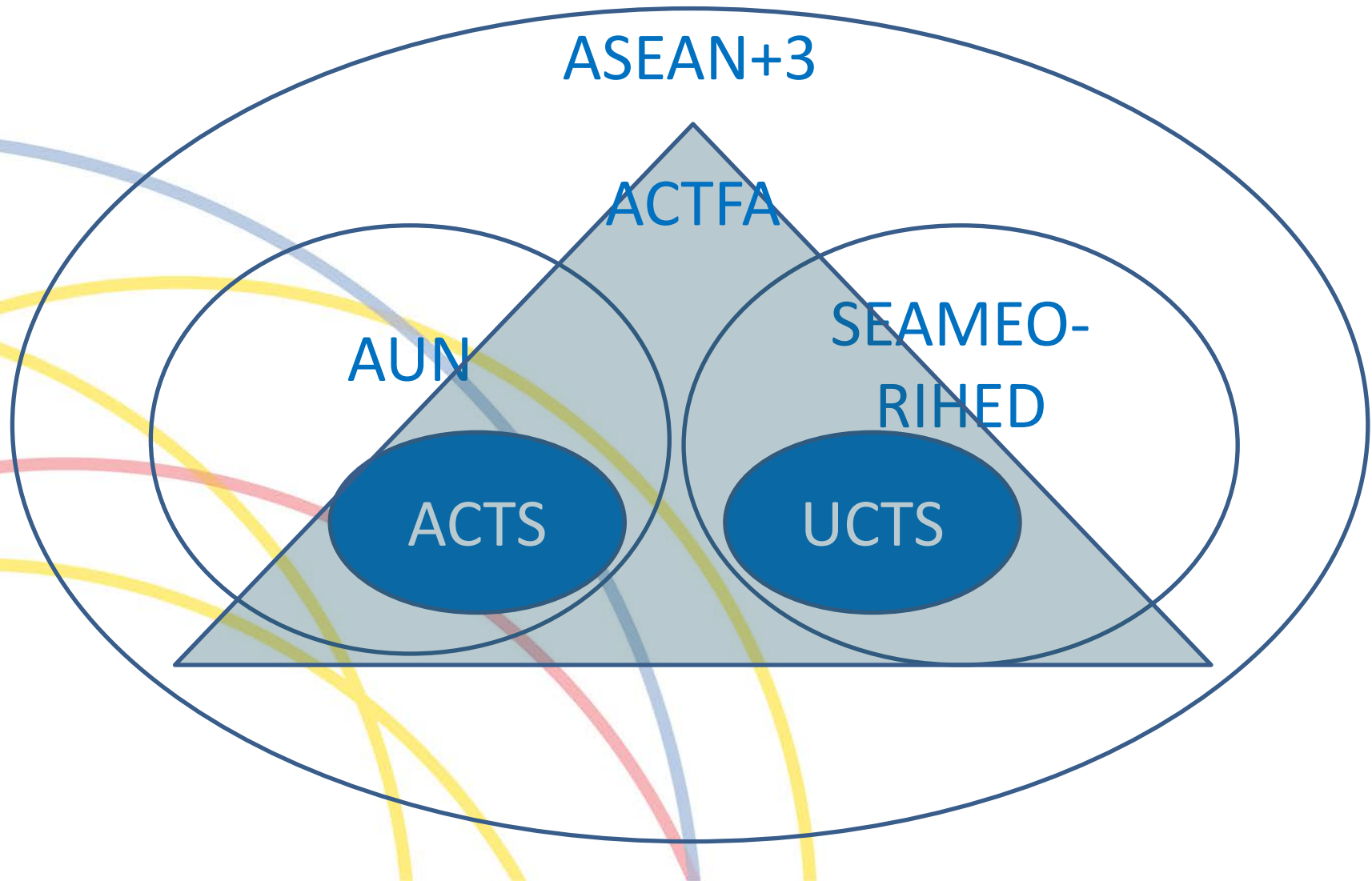
# Format of Transcript

1. Information Identifying the holder of the qualification
2. Information Identifying the qualification
3. Information on the level of the qualification
4. Information on the contents and results gained
5. Information on the function of the qualification
6. Additional information
7. Certification of the supplement
8. Information on the national higher education system

Annex 1  
Grade

Annex 2  
Syllabus

# ASEAN+3 Credit Transfer System





# Comparison Table

When exchange students study in ASEAN+3 countries, their credit in the host country needs to be counted properly in the home country. At that time, university are expected to refer to the following comparison table of the credit transfer systems.

Nation /region	Asia	UCTS	USA	ECTS	UK
Credit Conversion	1credit	1 UCTS	(About) 1credit (Need a negotiation in each case)	(About) 1.5 ECTS	(About) 3 credits*
Student workload	38-48 hours	38-48 hours	(Around) 45 hours (in 2 semester system)	37.5-45 hours	Converted from ECTS
Teaching hours**	13-16 hours	13-16 hours	(Around) 15 hours (in 2 semester system)	-----	-----

By Prof. Hotta in Hiroshima University



# Expert Meeting for Guidelines on Transcript

**Date and Venue:** March 2016, Tokyo

**Outputs:**

- Questionnaire on transcript to get information from the university
- Outline of the Guidelines
- Implementation plan developing the Guidelines

**Membership:**

One expert in the field of higher education (e.g. government, higher education institutions, quality assurance institutions, etc.) is recommended from each country. A participant from ASEAN Secretariat, AUN and SEAMEO-RIHED is also invited.





# Questionnaire for Guidelines on Transcript

**Objective:** The person in charge of student exchange at the university

**Indicator:**

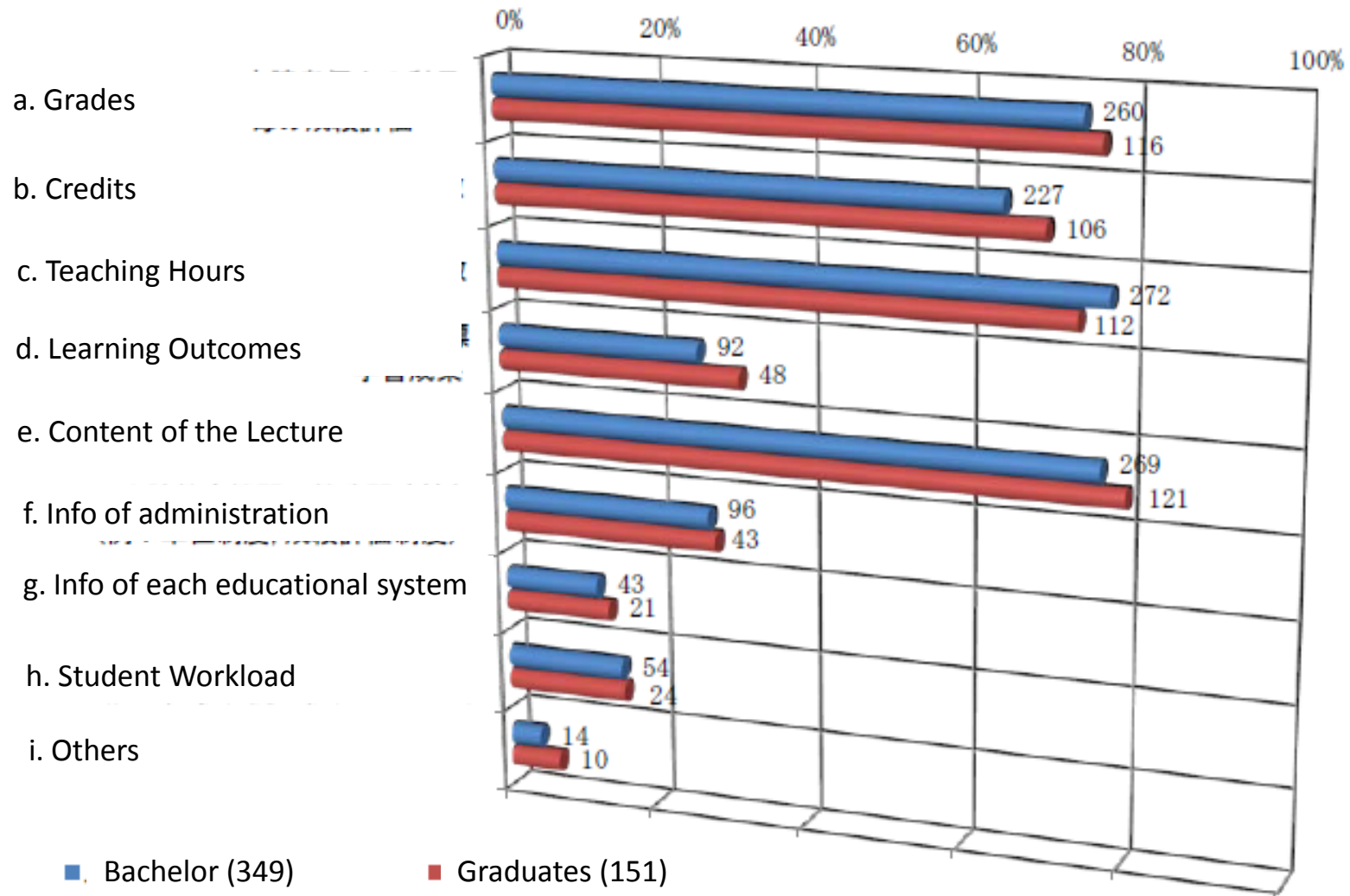
1. What kind of information do you use to recognize the result of one's study abroad?
2. What kind of information do you need further?

**Finance:** ASEAN+3 fund

**Time schedule:** in one year (by Summer 2016)

# Questionnaire for Guidelines on Transcript

What kind of information do you use to transfer credit of one's study abroad?





## 5. Timeline

### 2013

Sep. 1<sup>st</sup> Working Group: Agree upon the future direction

### 2014

Mar. 1<sup>st</sup> APT QA Expert Meeting: Agree to conduct an online survey on QA

Oct. 2<sup>nd</sup> Working Group: Discuss the draft of the Guidelines on  
Student Exchanges

Oct. 2<sup>nd</sup> APT QA Expert Meeting: Report results of the online survey on QA

### 2015

Jun. 3<sup>rd</sup> Working Group: Agree upon the Guidelines

### 2016

Mar. Expert Meeting on Guidelines on Transcripts for Exchange Students:

Discuss the outlines of the Guidelines on Transcripts

(TBC) 4<sup>th</sup> Working Group: Discuss the draft of the Guidelines on Transcripts

(TBC) 3<sup>rd</sup> Education Ministers Meeting: Confirm the Guidelines on Student Exchanges



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**Thank you for your attention!**